

**Franklin Board of Education
Regular Meeting Agenda
July 17, 2023 at 7:00 p.m. in the Auditorium**

CALL MEETING TO ORDER AND ROLL CALL BY:

Time: p.m.

Member	Mr. Friend	Ms. Henry	Mr. Hrbek	Mr. Koger	Mr. Patterson	Mrs. Perna	Mr. Saltzman	Mrs. Clohessey	Mr. Bartron
Present									

Flag Salute & Pledge of Allegiance

PRESIDENT’S STATEMENT – OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the “Open Public Meeting Act – Chapter 231 – Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, and mailed to the New Jersey Herald and the Star Ledger.

I. ACTION ITEMS – Approval of the following routine matters:

A. Approval of Regular Board Minutes

That the minutes of the following meeting be approved as presented:

- 1. June 12, 2023 - Regular Meeting Minutes **ATTACHMENT 1**
- 2. June 12, 2023 - Executive Session Minutes

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Ms. Henry	Mr. Hrbek	Mr. Koger	Mr. Patterson	Mrs. Perna	Mr. Saltzman	Mr. Friend	Mrs. Clohessey	Mr. Bartron

PRESENTATIONS

CORRESPONDENCE

OPEN TO THE PUBLIC - AGENDA ITEMS

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation, and the agenda item you will address.

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- A. Open the meeting for public comment on agenda items.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Hrbek	Mr. Koger	Mr. Patterson	Mrs. Perna	Mr. Saltzman	Mr. Friend	Ms. Henry	Mrs. Clohessey	Mr. Bartron

- B. Close the meeting for public comment on agenda items.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Koger	Mr. Patterson	Mrs. Perna	Mr. Saltzman	Mr. Friend	Ms. Henry	Mr. Hrbek	Mrs. Clohessey	Mr. Bartron

BOARD SECRETARY’S REPORT

CHIEF SCHOOL ADMINISTRATOR’S REPORT

- A. School updates
- B. To report that the fire and security drills held during the month of June 2023 were as follows:
 - June 13, 2023 at 8:14 a.m. - Fire Drill
 - June 14, 2023 at 10:05 a.m. - Reverse Evacuation Security Drill

II. Personnel Committee – Kathleen Clohessey, Chair – Committee Report

Approve Items A – I

Motion: _____ **Second:** _____

- A. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, amends the following appointments for 2023-2024 school year: *Note that these appointments were originally approved at the May 15, 2023 BOE meeting.*

Staff Member	Dates	Effective Date
Yackelin Barrientos • Part-time Paraprofessional (.71 FTE) • Long-term Substitute (LTS) for ESL Teacher (1 FTE)	• From August 31, 2023 to on or about October 6, 2023 and from on or about April 8, 2023 to June 30, 2023 • From on or about October 9, 2023 to on or about March 28, 2023	• \$16.30 per hour, no benefits • \$170 per day for 60 days, and then benefit eligible and on guide at BA Step 1 beginning day 61 retroactive to the LTS actual start date
Donna Cross - Full-time Paraprofessional (1 FTE)	From August 31, 2023 to June 30, 2023	\$16.30 per hour, benefit eligible

- B. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the job descriptions for Preschool Instructional Coach (**ATTACHMENT 2**) and Instructional Coach (**ATTACHMENT 3**).

C. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves supplemental pay for the following staff members during the 2022-2023 school year, pending completion of timesheets:

Staff Member	Reason	Compensation
Mathew Inesti	Attended class trip	\$15.67 per hour <i>plus \$1.00 per hour for higher standard of care</i>
Aaron Street	Attended class trip	\$15.67 per hour <i>plus \$1.00 per hour for higher standard of care</i>
Crystal Talmadge	Attended class trip	\$15.67 per hour
Gina Woodbury	Attended class trip	\$15.67 per hour

D. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves supplemental pay for the following staff members during the 2023-2024 school year, pending completion of timesheets:

Staff Member	Reason	Date	Compensation
Alison Hendershot – Third Grade	Professional Development for 95% Phonics Core Program	July 27, 2023 or August 24, 2023	6 hours at \$43.00/hour
Kelly Sparta – Kindergarten	Professional Development for 95% Phonics Core Program	July 25, 2023 or August 22, 2023	6 hours at \$43.00/hour
Kelly Reger – Kindergarten	Professional Development for 95% Phonics Core Program	July 25, 2023 or August 22, 2023	6 hours at \$43.00/hour
Melissa Fanuel – Kindergarten	Professional Development for 95% Phonics Core Program	July 25, 2023 or August 22, 2023	6 hours at \$43.00/hour
Janel Edwards – Reading Specialist	Professional Development for 95% Phonics Core Program	July 25, 2023 or August 22, 2023	6 hours at \$43.00/hour

E. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following Extended School Year (ESY) appointments, compensation upon completion of timesheets. *Note that all ESY programs are Monday - Thursday from 9:00 a.m. - 11:30 a.m. Also note that there are no ESY programs July 3 - 4, 2023.*

ESY Substitute Teacher	Dates	Compensation
Angela Vitrano	As needed from June 26, 2023 - July 27, 2023	\$75.00 per day
ESY Speech Services and IEP Meetings	Dates	Compensation
Janice Perry	Up to 85 hours as needed from June 26, 2023 - July 27, 2023	\$43.00 per hour

F. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, appoints the following personnel for the 2023-2024 school year, pending receipt of required paperwork where applicable:

Staff Member/Appointment	Start Date	Compensation
Megan Fazzio - Preschool/Special Education Coach	On or about August 30, 2023	MA Step 16 at \$84,629 per year, benefit eligible, pending completion of required paperwork
Jill Hersh - Part-time Paraprofessional (.71 FTE)	On or about August 31, 2023	\$16.30 per hour, no benefits, pending completion of required paperwork
Shannon Moldovany - Part-time Paraprofessional (.71 FTE)	On or about August 31, 2023	\$16.30 per hour, no benefits, pending completion of required paperwork
Jessica Ross - Part-time Paraprofessional (.71 FTE)	On or about August 31, 2023	\$16.30 per hour, no benefits, pending completion of required paperwork
Selena Vieira - Long-term Substitute Teacher	On or about August 30, 2023	BA Step 2 at \$59,414 per year, benefit eligible
Nicole Verga - Part-time Paraprofessional (.71 FTE)	On or about August 31, 2023	\$16.30 per hour, no benefits, pending completion of required paperwork

G. Administrator, appoints the following home instruction personnel, compensation upon submission of timesheets:

Student	Dates/Time	Staff	Compensation
#*****4486	Between June 26, 2023 - July 27, 2023 for up to 10 hours per week	• Frederic Street - Teacher	• \$43.00 per hour
#*****5706	Between June 26, 2023 - July 27, 2023 for up to 10 hours per week	• Frederic Street - Teacher • Ashley Counterman-O'Leary - Paraprofessional	• \$43.00 per hour • \$16.30 per hour

H. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following substitutes for the 2023-2024 school year: (*Note that benefits are not included for any substitute position listed below, and all approvals are pending receipt of required paperwork, where necessary.*):

Name	Substitute Position	Compensation
James Abboud	Substitute Teacher	\$150 per day, no benefits
Beth Aley	Substitute Teacher	\$150 per day, no benefits
Kristen Bauer	Substitute Teacher	\$150 per day, no benefits, pending completion of required paperwork
Kathleen Cahill	Substitute Teacher	\$150 per day, no benefits
John Christiano	Substitute Teacher	\$150 per day, no benefits
Anthony Colombo	Substitute Teacher	\$150 per day, no benefits
Florence Composto	Substitute Teacher	\$150 per day, no benefits
Roger DeGroat	Substitute Teacher	\$150 per day, no benefits
Anita Delihassani	Substitute Teacher	\$150 per day, no benefits
Joanne DeSantis	Substitute Teacher	\$150 per day, no benefits
Kristina Duffy	Substitute Teacher	\$150 per day, no benefits
Jordan Florio	Substitute Teacher	\$150 per day, no benefits
Carey Anne Gluck	Substitute Teacher	\$150 per day, no benefits
James Gould	Substitute Teacher	\$150 per day, no benefits
Mark Harrison	Substitute Teacher	\$150 per day, no benefits
Drew Helmstetter	Substitute Teacher	\$150 per day, no benefits
Alexa Henry	Substitute Teacher	\$150 per day, no benefits
Miranda Hnyda	Substitute Teacher	\$150 per day, no benefits
Brian Kaminski	Substitute Teacher	\$150 per day, no benefits
Dorothy Kent	Substitute Teacher	\$150 per day, no benefits

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John Lally	Substitute Teacher	\$150 per day, no benefits
Mackenzie Lally	Substitute Teacher	\$150 per day, no benefits
Sandra Lamborn	Substitute Teacher	\$150 per day, no benefits
Trudie Lehman	Substitute Teacher	\$150 per day, no benefits
Hannah Macaluso-Green	Substitute Teacher	\$150 per day, no benefits
Michael Majewski	Substitute Teacher	\$150 per day, no benefits
Valentina Malanga	Substitute Teacher	\$150 per day, no benefits
Barry McBriar	Substitute Teacher	\$150 per day, no benefits
James McGrath	Substitute Teacher	\$150 per day, no benefits
Silvestre Mercado	Substitute Teacher	\$150 per day, no benefits
Matthew Millar	Substitute Teacher	\$150 per day, no benefits
Maria Moskonas	Substitute Teacher	\$150 per day, no benefits
Christian Recca	Substitute Teacher	\$150 per day, no benefits
Nicole Saft	Substitute Teacher	\$150 per day, no benefits
Kira Shellowsky	Substitute Teacher	\$150 per day, no benefits
Tchaka Shipp	Substitute Teacher	\$150 per day, no benefits
Kenneth Silverman	Substitute Teacher	\$150 per day, no benefits
Karen Stecher	Substitute Teacher	\$150 per day, no benefits
Victoria Thompson	Substitute Teacher	\$150 per day, no benefits
Denise Yadvish	Substitute Teacher	\$150 per day, no benefits
Patricia Foote-Lovett	Substitute Nurse	\$250 per day, no benefits
Marie Longo	Substitute LPN (Licensed Practical Nurse to work under the School Nurse)	\$19.82, no benefits, pending completion of required paperwork
Meagan Carr	Substitute Paraprofessional	\$100 per day
Cassie Luttkie	Substitute Paraprofessional	\$100 per day
Abel Soares	Substitute Paraprofessional	\$100 per day
Ashley Counterman-O'Leary	Substitute Custodian	\$15.00 per hour, no benefits
Craig Goelz	Substitute Custodian	\$15.00 per hour, no benefits
Jonathon Henderson	Substitute Custodian	\$15.00 per hour, no benefits, pending completion of required paperwork
Alexa Henry	Substitute Custodian	\$15.00 per hour, no benefits
James Henry	Substitute Custodian	\$15.00 per hour, no benefits

Dylan Higgins	Substitute Custodian	\$15.00 per hour, no benefits
Gabriel Mercado	Substitute Custodian	\$15.00 per hour, no benefits
Charles Talmadge	Substitute Custodian	\$15.00 per hour, no benefits
Jack Veith	Substitute Custodian	\$15.00 per hour, no benefits

Discussion

Roll Call Vote:

Member	Mr. Patterson	Mrs. Perna	Mr. Saltzman	Mr. Friend	Ms. Henry	Mr. Hrbek	Mr. Koger	Mrs. Clohessey	Mr. Bartron

OPEN TO THE PUBLIC - AGENDA ITEMS

At this time, members of the public are invited to address the Board. Please note that public comments on the Safe Return Plan will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation, and the agenda item you will address.

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C. Open the meeting for public comment on the Safe Return Plan.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mrs. Perna	Mr. Saltzman	Mr. Friend	Ms. Henry	Mr. Hrbek	Mr. Koger	Mr. Patterson	Mrs. Clohessey	Mr. Bartron

D. Close the meeting for public comment on the Safe Return Plan.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Saltzman	Mr. Friend	Ms. Henry	Mr. Hrbek	Mr. Koger	Mr. Patterson	Mrs. Perna	Mrs. Clohessey	Mr. Bartron

III. EDUCATION COMMITTEE – Jim Saltzman – Committee Report

Approve Items A – G

Motion: _____ **Second:** _____

- A. Resolved that the Board of Education approves submitting the updated Safe Return Plan for the 2023-2024 school year to the Sussex County Office of Education. **ATTACHMENT 4**
- B. Resolved that the Board of Education approves submitting the Remote Instructional Plan for the 2023-2024 school year to the Sussex County Office of Education. **ATTACHMENT 5**
- C. Resolved that the Board of Education accepts the Harassment, Intimidation, and Bullying (HIB) report shared in Executive Session at the June 12, 2023 regular Board of Education meeting:

HIB Case Number	Finding	Determination
HIB 2022-2023.03	Unsubstantiated	Accepted

- D. Resolved that the Board of Education approves out of district tuition for 2023-2024 school year:

Student ID #	Placement	Tuition
#*****8815	Celebrate the Children Denville, NJ	77,085 Tuition 31,500 Paraprofessional
#*****5685	Celebrate the Children Denville, NJ	77,085 Tuition 31,500 Paraprofessional
#*****4998	Windsor Learning Pompton Lakes, NJ	62,460 Tuition

- E. Resolved that the Board of Education approves the YMCA to host Before Care and After Care for the 2023-2024 school year at no expense to the school district and pending receipt of required documents.
- F. Resolved that the Board of Education approves the substitute teacher module of Share 911 at \$250 (\$25 per month) for the 2023-2024 school year.
- G. Resolved that the Board of Education approves the first reading of the following policies:

Number	Title	Attachments
P 0155	Board Committees	ATTACHMENT 6
P 2419	School Threat Assessment Team	ATTACHMENT 7
P 5330.04	Administering an Opioid Antidote	ATTACHMENT 8

Discussion

Roll Call Vote:

Member	Mr. Friend	Ms. Henry	Mr. Hrbek	Mr. Koger	Mr. Patterson	Mrs. Perna	Mr. Saltzman	Mrs. Clohessey	Mr. Bartron

IV. FINANCE/BUILDINGS & GROUNDS – John Friend, Chair – Committee Report
Approve Items A - M

Motion: _____ **Second:** _____

- A. Resolved that the Board of Education approves the vendor payments dated June 13, 2023 - June 30, 2023. **ATTACHMENT 9**

Fund 10	Charter School/ER FICA Share	39,893.69
Fund 11	General Expense	611,027.46
Fund 12	Capital Outlay	2,768.59
Fund 20	Special Revenue	71,014.06
Fund 60	Cafeteria	24,434.51
Fund 95	Student Activities	7,330.68
	Total	756,468.99

- B. Resolved that the Board of Education approves the vendor payments dated July 1, 2023 - July 17, 2023. **ATTACHMENT 10**

Fund 10	Charter School/ER FICA Share	1,546.80
Fund 11	General Expense	304,264.87
Fund 12	Capital Outlay	0
Fund 20	Special Revenue	88,838.76
Fund 60	Cafeteria	1,966.78
Fund 95	Student Activities	385.00
	Total	397,002.21

- C. Resolved that the Board of Education accepts the attached Board Secretary’s Report and Treasurer of School Monies report for June 2023.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of June 30, 2023, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of June 30, 2023, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year. **ATTACHMENT 11**

D. Resolved that the Board of Education approves between line-item transfers as required by State rules and regulations for the month of June 2023. **ATTACHMENT 12**

E. To adopt the following Annual Professional & Service Provider Appointment Resolution:

WHEREAS, there exists a need for various professional services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of Professional Services without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Franklin that the following professionals and service providers be contracted as by the Franklin Board of Education for the 2023-2024 school year without competitive bidding as a Professional Service in accordance with 18A:18A-5 of the Public School Contracts Law, not to exceed a contractual amount of \$200,000, as follows:

1) Parette Somjen Architects, LLC.

Title	Hourly Rate
Principal/Partner	\$178
Director/Senior Associate/Associate	169
Senior Project Architect/Senior Certified Interior Designer	160
Project Architect	160
Project Manager/Coordinator	140
Contract Administrator	120
Assistant Project Manager/Staff Architect	110
Job Captain/Certified Interior Designer	100
Designer 3	90
Designer 2	80
Designer 1	70
Assistant Contract Administrator	70
Administrative Assistant/Clerical	60
Seasonal/Part Time Intern	50

- F. **WHEREAS**, pursuant to N.J.S.A. 18A:18A-1, et seq., the Franklin Borough Board of Education advertised and solicited bids for Window Replacement at the Franklin Borough School (Phase 2 -Rebid); and

WHEREAS, the Board received bids from the following:

Bidder	Base Bid
D&E Window and Door LLC	1,298,000.00
APS Contracting, Inc.	1,317,000.00

WHEREAS, D&E Window and Door LLC is the lowest responsive and responsible bidder.

NOW, THEREFORE BE IT RESOLVED, that a contract is hereby awarded to D&E Window and Door LLC for a total contract amount of \$1,298,000.

BE IT FURTHER RESOLVED that Barbara A. Decker, School Business Administrator, is hereby directed and empowered to take any actions necessary to effectuate the provisions of this resolution.

- G. Resolve that the Board of Education amends the Joint Transportation Agreement with High Point High School for ESY Routes previously approved at the May 15, 2023 board meeting:

Students	Route # - Destination - Dates	Cost
#*****8815	ESY22-2 – Celebrate the Children	4,294.84
#*****5685	July 5 - August 4, 2023	
#*****8815	ESYQ-1 – Celebrate the Children	4,692.00
	July 5 - August 4, 2023	
	Administrative fee 5%	449.34
TOTAL		9,436.18

- H. Resolved that the Board of Education approves the submission of and accepts the ESEA Consolidated grant application/entitlement for the project period July 1, 2023 - September 30, 2024 with the following allocations:

GRANT	ALLOCATION
Title I-A	\$117,123
Title II-A	\$15,730
Title IV Part A	\$10,000
TOTAL	\$142,853

- I. Resolved that the Board of Education refuses the ESEA grant entitlement for the project period July 1, 2023 - September 30, 2024 with the following allocations:

GRANT	ALLOCATION
Title III-A	\$1,839

- J. Resolved that the Board of Education approves the submission of and accepts the IDEA Consolidated grant application/entitlement for the project period July 1, 2023 - September 30, 2024 with the following allocations:

GRANT	ALLOCATION
Basic	\$191,196
Preschool	\$10,513
TOTAL	\$201,709

- K. Resolved that the Board of Education approves the district’s participation in a county-wide public announcement for School Nutrition programs as required by the Department of Agriculture.
- L. Resolved that the Board of Education approves the \$2,200 registration for NJSBA Annual Workshop October 23 - 26, 2023 at the Atlantic City Convention Center for board members and administrators.
- M. Resolved that the Board of Education approves the following facility use request pending receipt of required paperwork and providing there are no conflicts with school events. *Note that when the school closes for the day or for early dismissal due to weather or other unforeseen circumstances, all evening activities are canceled.*

Group/Organization	Time/Date	Space/Cost
Wallkill Valley Regional High School	<ul style="list-style-type: none"> ● December 13, 2023 ● January 30 - 31, 2024 ● February 1, 2024 (Snow Date February 2, 2024) ● May 16, 2024 ● May 30, 2024 	<ul style="list-style-type: none"> ● Auditorium

Discussion

Roll Call Vote:

Member	Ms. Henry	Mr. Hrbek	Mr. Koger	Mr. Patterson	Mrs. Perna	Mr. Saltzman	Mr. Friend	Mrs. Clohessey	Mr. Bartron

OLD BUSINESS

NEW BUSINESS

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

At this time, members of the public are invited to address the Board. Please note that public comments not on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation.

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- A. Open the meeting to the public for visitors to address the board.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Hrbek	Mr. Koger	Mr. Patterson	Mrs. Perna	Mr. Saltzman	Mr. Friend	Ms. Henry	Mrs. Clohessey	Mr. Bartron

- B. Close the meeting to the public for visitors to address the board.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Koger	Mr. Patterson	Mrs. Perna	Mr. Saltzman	Mr. Friend	Ms. Henry	Mr. Hrbek	Mrs. Clohessey	Mr. Bartron

EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

NOW THEREFORE BE IT RESOLVED that the Board of Education shall forthwith enter closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Motion: _____ **Second:** _____

Roll Call Vote:

Member	Mr. Patterson	Mrs. Perna	Mr. Saltzman	Mr. Friend	Ms. Henry	Mr. Hrbek	Mr. Koger	Mrs. Clohessey	Mr. Bartron
Present									

RESUME OPEN SESSION: Time: _____

MOTION TO ADJOURN MEETING: Time _____

Motion: _____ **Second:** _____

Roll Call Vote:

Member	Mrs. Perna	Mr. Saltzman	Mr. Friend	Ms. Henry	Mr. Hrbek	Mr. Koger	Mr. Patterson	Mrs. Clohessey	Mr. Bartron
Present									